



Monday 15th January 2024 12:30-13:30 hours
IWMP Patient Reference Group Meeting

Attendees:

Geoff Brown (GB) - Chair
Ian Shepherd (IS)
Jan Helbert (JH)

Rachael Pengelly (RP)
Annika Gilljam (AG)
Bryan Thompson (BT)

Dr Chris Lachmann (CML)
Alan Miles (AM)

Absentees:

Sue Field (SF)

Agenda:

1) Apologies for Absence

Apologies received from Sue Field.

2) Introductions

The Chairman welcomed Bryan Thompson (new PPG member) to the meeting and all present introduced themselves.

3) Minutes of the Meeting on the 9th September 2023 and any matters arising

The minutes were accepted as a true record of the meeting.

All items on the action log had been completed except for the newsletter going forward and it was agreed it would be discussed at the next meeting. Members keen to continue producing one as the feedback had been positive.

4) Appointment of Vice Chairman - All

Ian Shepherd volunteered to be Vice Chairman and cover in Geoff Brown was ever absent.

5) Building flood update - RP

Rachael Pengelly stated that the contents insurance following the flood in September 2023 has now been settled. The greatest amount of damage was to the structure of the building itself including floor coverings, built in cupboards and kick boards, walls, doors and the fire cladding and specialist paint on the steels in the underground carpark. The bill to dry the building out was £30K and a rough estimate of repairs is somewhere in the region of £60-£80K as most of the work would have to be done out of hours. Both practices are still waiting to hear from the landlords loss adjustors who were producing an official survey and report on the building.

6) Staff changes - RP

Rachael Pengelly informed all present that she has resigned from her role as Practice Manager and will be leaving on Friday 2nd February 2024. Rachael has worked at the practice for over 11 years and whilst thoroughly enjoying her time, feels it is the right time to move on. She thanked everyone on the PPG for their support and input whilst in post.

The practice is currently recruiting a permanent replacement however, there is an Interim Practice Manager, Hayley Richardson, who will be stepping in until at least April 2024.

7) Charging for activity between primary care and other providers - AM

Alan Miles asked how the costing system works between the practice and hospitals. Is it the case that once a referral is made from the practice there is no further charge? Rachael Pengelly said that there are contracts in place between West Yorkshire Integrated Care Board (ICB) and other providers and the money follows the patient depending on where they choose to go. The cost of the referral made by the clinician is not taken out of the practice funds and all budget negotiations and transfers of payment are conducted at ICB level.

8) COVID booster uptake - AM

Rachael Pengelly and Chris Lachmann reported that take up for the booster this year had been slower. That said, IWMP figures were still higher than the national average however, generally across the country, the number of patients having their COVID vaccination has dropped. This is possibly due to the fact that COVID is rarely covered by the media now and many feel 'it's gone away'.

9) AOB

There was no other business to discuss.

9) Date of next meeting and potential visitors

It was agreed that a date would not be set for the next meeting until the replacement Practice Manager comes into post. This could be April 2024 at the earliest so the next PPG meeting may not be scheduled until early summer 2024.

When a date is eventually set, it was agreed it would be beneficial to invite the Mental Health Coach, Helen Myers so she could talk about the support she can provide patients.

Rachael Pengelly
29th January 2024